



# PENYELIA SEBAGAI PENGURUS 'PRODUCTION' DAN KUALITI

**May 20-21, 2026 (Wednesday-Thursday)**

**8.45 am – 5.00 pm FMM Institute Perak**



The manufacturing industry in Malaysia started to grow in the early 80s when the economy saw the shift in emphasis from agriculture to manufacturing. This major shift was needed to turn the country from an import dependent to a more export oriented one, in order to sustain the economy in the longer term.

This situation brought opportunity to more people, as the manufacturing industry is labour intensive. The growth also brought about greater competition in every manufacturer to provide better products and services. The management staff, especially the front line supervisory staff, needs to equip themselves with a broader set of knowledge and skills, to enable them to be more proactive in their job and make better decisions for the benefit of the company.

This program will expose the supervisors to the critical aspects of manufacturing, especially in the Production and Quality area. They can then help to propel the company to a world class standard.

## COURSE CONTENTS

### PENGELUARAN

- 5P – Pekerja, Bangunan (Plant), Bahan (Parts), Proses dan Perancangan
- Sistem Pengeluaran – Input > Proses > Output
- Jenis Proses: Sedikit, Banyak, Berterusan dan Customise
- Lokasi Pengeluaran

- Pelan Tindakan

### KAWALAN

- Kawalan Mutu
- Pekerja
- Produktiviti
- Pengeluaran (Output)
- Inventori
- Kewangan

- ISO9000
- ISO14000
- Good Manufacturing Practices (GMP)
- Pensijilan Halal (Industri Makanan)
- HACCP
- Audit Dalaman

### PENGURUSAN PENGELUARAN

- Perancangan
- Penyusunan
- Perlaksanaan / Kepimpinan
- Kawalan / Tindakan

### PENGURANGAN KOS / PEMBAZIRAN

- Menunggu
- Pergerakan
- Pengangkutan
- Kecacatan
- Lebih Proses
- Lebih Pengeluaran
- Inventori

### MEMAHAMI PENGELUARAN BERTARAF ANTARABANGSA (WORLD CLASS MANUFACTURING)

- Tanda Aras? (BenchMarking?)
- Pengeluaran LEAN
- Six Sigma?
- Kaizen / Penambahbaikan
- 5S dan Pengurusan secara Visual
- JIT dan Aliran Rantaian (Supply Chain)

### PERANCANGAN DAN PENYUSUNAN

- Matlamat
- Perancangan
- Penyusunan

### PIAWAIAN DAN PENSIJILAN

## OBJECTIVES

- Understand the basic principles behind the management of Production and Quality
- Understand the criteria for a good production system
- Understand the importance of planning and controlling
- Understand Quality in terms of waste and non-value process.
- Understand the World-Class manufacturing standards

## LEARNING OUTCOMES

- Reduce waste and increase productivity
- Plan and control more efficiently
- Become a more competitive producer of goods

## WHO SHOULD ATTEND

Supervisors and Executives in the Production and Quality Department or other areas of Operations.

## TRAINING METHODOLOGY

Lectures, Workshop, Group work, group discussion and group presentation

## TRAINER

**DR AHMAD FAUZI ABDUL WAHAB** holds a Doctor of Philosophy in Family Economics and Management from UPM, an MBA from USM and a Bachelor Degree in Applied Science from Curtin University, Australia. In the past, he has conducted courses such as Management and Supervisory Development, Performance Appraisal, Project Management, Quality Awareness, Leadership & Team Building, Motivation, Communications, Time Management, KPI, Problem Solving Skills, Balanced Scorecard and Good Manufacturing Practices. His working experience includes being a Training Officer with Philips Audio Electronics, a Senior HR Officer with Philips Electronics Supplies, a HR Development Manager with Palmco Holdings and Unico Technology and a Program Manager with Soletron Technology.

**DR FAUZI**, a certified trainer registered with PSMB, is a regular speaker for University Malaya's Faculty of Education, School of Radiography (Hospital KL) and Jabatan Pembangunan Koperasi and has lectured at ITM Shah Alam's School of Arts & Design. During his employment with KODAK Malaysia, he has conducted the popular Audio Visual Workshop & Presentation Skills organized by KODAK for Trainers and Presenters. Since 1993 he has conducted courses for Body Fashion, Yamaha, Silitek, Southern Steel, Casuarina Beach Hotel, KOBE, Mitsuoaka, Dai-ichi, AKN Industries, Isuta, MODENAS, MINDEF, MMI, Matsushita, Sharp-Roxy, Panasonic, Palmco, Sony, Yuasa Bateri, Singapore Air Security, Aicello Sanipak, Singapore Air Terminal Services (SATS) and many others.

~ Registration Form ~

## COURSE DETAILS

Date **May 20-21, 2026 (Wednesday-Thursday)**  
Time **8.45am - 5.00pm**  
Venue **FMM Institute Perak**  
**No 1, Lorong Raja DiHilir, 30350 Ipoh, Perak**  
Medium of Instruction **B. Malaysia**  
CPD **14 hours**  
Fees  **Members RM1,134.00/pax**  
 **Non-Members RM1,296.00/pax**  
*(Fees inclusive of Service Tax at 8%, Course Materials, Refreshment, Lunch and Certificate of Attendance)*

## ADMINISTRATIVE DETAILS

### HRD CORP CLAIMABLE COURSE DETAILS

- Training Provider: **FMM Institute Perak** ■ MyCoID : **475427W\_PERAK**
- HRD Corp Programme No: **Provided upon confirmation**

### DISCLAIMER

The FMM Institute reserves the right to change the facilitator, date and to vary / cancel the course should unavoidable circumstances arise. All efforts will be taken to inform participants of the changes.

### REGISTRATION

- Upon **Faxing/Mailing** the completed **Registration Form** to FMM Institute, you are **deemed** to have read and **accepted** the terms and conditions. The **course** would also be **deemed as confirmed** unless informed otherwise.
- Will be based on First-Come-First served basis.

### PAYMENT

- Cheques** made in favour of "**FMM Institute**" should be forwarded to FMM Institute Perak.
- For **HRD Corp Claimable Course**, an **Attendance of 100%** is a **must**, in any case, **employers will be billed in full**.
- FMM Institute SST Registration No. **W10-1901-32000105**
- FMM Institute TIN No. **C10626805080**

### CANCELLATION

Must be in Writing with Reasons ■ 7 days before the course – No payment charged ■ 3 – 6 days before the course - 50% payment charged ■ < 3 days before the course – Full payment charged ■ Participants who did not turn-up will be charged full payment ■ Replacements can be accepted at no additional cost

**Closing Date: MAY 13, 2026**

## PENYELIA SEBAGAI PENGURUS 'PRODUCTION' DAN KUALITI

FMM Institute

No 1, Lorong Raja DiHilir, 30350 Ipoh, Perak

Fax: 05-5488221

Dear Sir / Madam, please register the following participant(s) for the above programme.

1.	Name		Designation	
			HP No	
	NRIC		Email	
2.	Name		Designation	
			HP No	
	NRIC		Email	
3.	Name		Designation	
			HP No	
	NRIC		Email	

*(Please attach a separate list if space is insufficient)*

We hereby confirmed that *(Please tick (✓) in appropriate box)*:-

- We **will be claiming from HRD Corp** and full payment would made to FMM Institute in the event that no disbursement from HRD Corp under any circumstances
- We will **NOT BE CLAIMING from HRD Corp**. Enclosed cheque/bank draft No \_\_\_\_\_ for RM \_\_\_\_\_ being payment for \_\_\_\_\_ participant(s) made in favour of the "**FMM Institute**".

Submitted by:

Name:	Designation:		
Company:	Tel:	Fax:	
Address:			
Email:	FMM Membership No		